

CANDIDATES PRIVACY POLICY (ART. 13 REG. 2016/679)

1. Data Controller

The Data Controller of personal data is **NT Food s.p.a.** with headquarters in Via della Galeotta, Loc Tei 6 / c - 55011 Altopascio (LU) and - Tel. 0583216383 - email: info@ntfood.it is required to provide you with precise information, pursuant to art. 13 of European Regulation 679/2016, about the processing of personal data concerning you sent to us through your CV.

2. Nature of the data and purpose of the processing

The personal, identification and curricular data, as well as any particular data, collected, are processed and used to follow up the sending of your CV and, more precisely, to proceed with the verification of the conditions for the hiring and / or for the start of a collaboration. The collection will only cover common personal data; therefore, we invite you not to indicate those so called details, as qualified by the art. 9 of Reg. 2016/679 or on the state of health, unless the sending of the aforementioned data is necessary for the purposes of collection (e.g. whether the person concerned belongs to the protected categories and to any medical examinations prior to employment).

3. Legal basis of the processing

The legal basis for the processing of your personal data for the purposes indicated above is art. 6, § 1), lett. b) of the Regulation. Providing your personal data for these purposes is optional, but failure to do so would make it impossible for NT Food spa to evaluate your profile or schedule interviews.

4. Special categories of personal data

Through your resume or later, NT Food spa may collect personal data of a particular nature as defined in art. 9 of the Regulation, such as:

- data suitable to reveal the racial or ethnic origin;
- political opinions, religious or philosophical beliefs;
- trade union membership;
- data relating to health or sexual life or sexual orientation of the person.

A specific consent to the processing of data of a particular nature will be acquired at the time of the interview in the event it is convened.

If not strictly necessary, we ask you not to provide data of a particular nature.

5. Processing methods

Your personal data will be processed by the use of electronic / computerized, paper-based tools and procedures that guarantee maximum security and confidentiality.

6. Nature of the provision

The provision of your data is optional and is left to your will. With regard to the possibility that the owner may request further data to be disclosed at a later date, failure to provide such data will result in the impossibility of verifying the conditions for hiring and / or starting the collaboration e, therefore, to the possible establishment of the employment relationship with the Owner himself.

7. Communication and dissemination

The data collected will not be disclosed. The data may be communicated to third parties identified and appointed pursuant to Articles 29 of Reg. 2016/679.

8. Storage times

The data will be kept by the Data Controller up to no more than two years after their collection except for the possible establishment of the employment and / or collaboration relationship.

9. Data Protection Officer (DPO):

NT Food spa does not require the figure of the Data Protection Manager pursuant to art. 37 of the EU Regulation 679/2016.

10. Rights of the interested party:

At any time you can exercise the rights provided by the EU Regulation 2016/679 from articles 15 to 22 and in particular the right to:

- a) request confirmation of the existence or otherwise of personal data;
- b) obtain information about the purposes of the processing, the categories of personal data, the recipients or the categories of recipients to whom the personal data have been or will be communicated and, when possible, the storage period;
- c) obtain the correction and deletion of data;
- d) obtain the treatment limitation;
- e) obtain the portability of the data, that is, receive data from a data controller, in a structured format, commonly used and readable by an automatic device, and transmit them to another data controller without hindrance;
- f) object to the processing at any time and also in the case of processing for direct marketing purposes;
- g) oppose an automated decision-making process relating to physical persons, including profiling.
- h) ask the data controller to access personal data and to correct or delete them or limit the processing that concerns them or to oppose their treatment, in addition to the right to data portability;
- i) revoke the consent at any time without jeopardizing the lawfulness of the processing based on the consent given before the revocation;
- j) make a complaint to the Guarantor Authority.

You can exercise your rights with a written request sent to the email address: info@ntfood.it